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ARMY Declass/Release Instructions On File

8 February 1945

MEMORANDUM FOR THE CHIEF, MIS

SUBJECT: Review of Operating Functions of G-2, War Department

1. Par. 8 b of FM 30-5 (see extract copy, Tab A) contains a list of specific G-2 responsibilities. It is the policy of this office that they apply to G-2 of the War Department General Staff as well as to the G-2's of subordinate headquarters. MIS is the operating agency which this office holds responsible for performing those detailed operating functions which G-2, WDGS, must handle centrally.

2. a. In order to determine how effectively the present MID organization meets these requirements, I wish to examine in detail the procedure by which MIS executes certain of these operating functions.

b. The first duty which FM 30-5 charges to AC of S, G-2, is: "Specify the information to be gathered." This duty is critically important. It can be effectively performed only by those who have detailed knowledge of the situation and of the War Department's activities. Hence, it requires systematic operating procedure involving the Specialists and the Research Unit. It is the preliminary step without which it is impossible for the Director of Information to prepare sound directives to collecting agencies.

3. With regard to this requirement, the pamphlet on "Organization of MID" (Distributed 19 June 1944) places responsibility in a general way (see Tab B). However, it does not prescribe the operating procedure for carrying it out.

4. With a view to showing whether responsibility for this function is clearly fixed and understood, and whether a sound operating procedure has been established for its execution, it is desired that you submit a report covering the following points:

a. What office in MIS is charged with the duty of determining what information the War Department wants? (Include statements as to responsibility for periodic initiation of action, and for follow-up.)

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b. Describe in detail the method by which this function is carried out. (Include description of steps taken to ascertain the requirements of other portions of the War Department staff and of the three operating components. Show how these are integrated with MIS internal requirements to arrive at overall War Department requirements for information.)

c. Describe the procedure by which the specifications of desired information are furnished to the Supervisor of Source Control. Through what channels and in what form are the specifications furnished him? How frequently?

d. Furnish copies of such directives as have been prepared covering the above.

2 Incls
Tab A
Tab B

CLAYTON BISSELL
Major General, GSC
Assistant Chief of Staff, G-2

/s/ JOHN WECKERLING

JOHN WECKERLING
Brigadier General, GSC
Deputy A. C. of S., G-2

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